

## IT Tech Position

### Skills:

- basic computer knowledge, Windows 7 and Windows 10
- basic knowledge on iPads and/or Chromebooks
- basic knowledge on internal computer hardware
- ability to lift up to 40 lbs
- ability to climb ladders and install wiring through walls and ceilings

### Responsibilities will include:

- Troubleshooting, repairing and updating existing hardware (including computers, monitors, iPads, Chromebooks and projectors)
- Routine maintenance and cleaning of equipment
- Installing, upgrading and troubleshooting software
- Installing and maintaining low-voltage wiring (including network, phone, and video wiring)
- Installing and maintaining TVs and Smartboards
- Training end-users on hardware and software